

This CAHAN Pocket Guide has been designed so you can write in your User ID, Password, 4-digit Phone Confirmation Code, and Call In Account Number and can keep it safely in your wallet for easy reference.



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or Cut

 <b>California Health Alert Network (CAHAN)</b>	 <b>California Department Of Public Health</b>	 <b>CDPH</b> <small>California Department of Public Health</small>	<b>BE PREPARED CALIFORNIA</b>
<b>Logging into CAHAN</b> <b>1</b> Go to: <a href="https://cahan.ca.gov">https://cahan.ca.gov</a> (no www) <b>2</b> Enter your User ID: <b>3</b> Enter your Password: (Your password is cAsE-sEnSITivE!) <b>Note:</b> The CAHAN Secure Web Portal software requires a Microsoft Windows compatible PC and browser. Test your CAHAN login from all computers you may use to ensure you have access.		<b>Phone Confirmation</b> Security Code: _____ (4-digit # used only for Phone Confirmation) Call In Account # _____ (Dial 1-877-888-3508)	
<b>Ways to Confirm Alerts</b> <b>#1 Phone Confirmation</b> ✓ Enter your 4-digit code. ✓ Listen to the message. ✓ Press 1 to confirm. <b>#2 Call In Option</b> ✓ Dial 1-877-888-3508. ✓ Enter your Call In Account #. ✓ Enter your 4-digit code. ✓ Listen to the message. ✓ Press 1 to confirm. <b>#3 E-mail Confirmation</b> ✓ Click the blue "Click to Confirm..." link below the message. ✓ Log into CAHAN & confirm. <b>#4 E-mail Reply Confirmation</b> ✓ Click "Reply" in your E-mail system. ✓ Type <b>Confirm</b> at the end of the Subject Line. Send the reply. <b>#5 Web confirmation</b> ✓ Log onto CAHAN. ✓ Click on the Active Alert. ✓ Click "Confirm Receipt of Alert." <b>Confirm every alert! This is how we know you got the message.</b>		<b>CAHAN Team:</b> <b>(877) 376-4767</b> <a href="mailto:cahaninfo@cdph.ca.gov">cahaninfo@cdph.ca.gov</a>	

  	<b>What is an Alert?</b> The California Health Alert Network will send an "Alert" regarding incidents or emergencies that may affect public health.
There are 3 alert priorities: ♦ <b>High:</b> Immediate danger. ♦ <b>Medium:</b> Serious threat. ♦ <b>Low:</b> Routine information.	Alerts are accessible via alphanumeric pager, E-mail, fax, or phone (landline and cellular).
<b>CAHAN Help</b> The California Department of Public Health (CDPH), Emergency Preparedness Office provides CAHAN training, Help Desk support, and statewide administration. To request access, training, or assistance, contact your local Health Alert Network Coordinator or the CAHAN Team at <a href="mailto:cahaninfo@cdph.ca.gov">cahaninfo@cdph.ca.gov</a> <b>CAHAN TEAM</b> <b>Phone: (877) 376-4767</b>	
<b>Your CAHAN Profile</b> Your CAHAN Profile contains the contact information that allows you to receive alerts. Every 30 days, upon login, you will be asked to review and update your profile.	<b>How to Maintain Your Profile:</b> ✓ Go to <a href="https://cahan.ca.gov">https://cahan.ca.gov</a> ✓ Click on <b>My Profile</b> in the menu bar. ✓ Click on <b>Change My Profile</b> on the left side. ✓ Review and change data. ✓ Click the <b>Save</b> button when done.
<b>Your Alerting Profile</b> You maintain your alerting profile to specify how, when, and where you receive alerts.	✓ Click on <b>My Profile</b> in the menu bar. ✓ Click <b>My Alerting Profiles</b> on the left side. ✓ Choose the profile to edit. ✓ Click the <b>Edit</b> button. ✓ Edit the profile and <b>Save</b> . <b>Forgot Password?</b> ✓ Click <b>Forgot Password?</b> ✓ Enter User ID ✓ Answer Security Question ✓ New Password sent to email ✓ Copy and Paste new password into log in box

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